

# STURGIS CONSTRUCTION BOARD OF APPEALS

Michigan State Construction Code Act 230 of 1972 §125.1514 [Section 14]

Date \_\_\_\_\_

Property Address  
and/or Property ID # \_\_\_\_\_

Appellant Name \_\_\_\_\_

Address \_\_\_\_\_

Ph # \_\_\_\_\_

## GROUND'S FOR APPEAL

\_\_\_\_\_ Code Official has incorrectly interpreted Section # \_\_\_\_\_ of the Building Code

\_\_\_\_\_ The provisions of \_\_\_\_\_ Building Code do not fully apply

\_\_\_\_\_ An equivalent form of Construction has been denied by Code Official

## Appellant's Statement

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Signed: \_\_\_\_\_

Date \_\_\_\_\_

*If an enforcing agency refuses to grant an application for a Building Permit, or if the enforcing agency makes any other decision pursuant or related to this act, or the code, an interested person, or the person's authorized agent, may appeal in writing to the Board of Appeals. The Board of Appeals shall hear the appeal and render the file its decision with a statement of reasons for the decision with the enforcing agency from whom the appeal was taken not more than 30 days after submission of the appeal.*

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(For Office Use Only)

## Code Official Statement

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Code Official \_\_\_\_\_

Date \_\_\_\_\_

CASE # \_\_\_\_\_

Fees Paid (\$100.00) \_\_\_\_\_

# **CONSTRUCTION BOARD OF APPEALS**

- 1. All appeals applications will be assigned a permanent case number that will be assigned and recorded when the completed application is received by the Building Department.**
- 2. Before the secretary is instructed to schedule an Appeals Board meeting, the Building Department will decide if the application represents a matter that could or should be decided on by the Board of Appeals. If so, the Construction Board of Appeals is notified immediately. If not, it is noted that the application does not meet the criteria for the Board of Appeals, the reasons why, and filed. The appellant is notified by mail within ten (10) days.**
- 3. Once an application has been approved for an appeals hearing the Board must meet within thirty (30) days of the date (stamped received and initialed by a member of the Building Department) of appeal.**
- 4. The Chair will call the hearing to order although it is an open meeting, comments will not be heard from the audience. The hearing will begin with the representative for the City (Code Official) explaining the situation as he has ruled on it citing code sections that are applicable to support the City's case. After the Code Official has introduced the case the appellant will present his case with any (relevant) supporting evidence or documentation.**

**DECISION OF APPEALS BOARD**

**CASE #** \_\_\_\_\_

**On** \_\_\_\_\_ **The Construction Board of Appeals met concerning Case #** \_\_\_\_\_

**Board Members Present:**

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**Board Members Absent:**

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**Code Official:**

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**Staff Present:**

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**Also Present:** \_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_, \_\_\_\_\_

**It is the decision of the Board by a** \_\_\_\_\_ **vs** \_\_\_\_\_ **Vote that:**

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**Based on these Reasons:**

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**And it is hereby ordered that:**

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\_\_\_\_\_  
**Signed**

\_\_\_\_\_  
**Title**